

Application for Consideration as an Officer or Director 2019

The Mission of the Delta Association of Realtors® is to support and enhance the professionalism and success of our members.

IMPORTANT INSTRUCTIONS TO APPLY:

Submit the following no later than 4:30 pm, April 30, 2018 to the Delta Association of Realtors®:

- 1. Application for consideration as an Officer or Director 2019**
- 2. Candidate Statement – 250 words or less**
- 3. Digital photo for website.**
- 4. Note: Please limit the candidate statement to 250 words. Above 3 documents must be submitted to be considered.**

Copies of the application and your candidate statement will be distributed to the election committee to aid in understanding how you would like to contribute to the association. Photo and candidate statement will be posted.

Vacancies for Terms Commencing January 1, 2019

PRESIDENT	Automatically filled by President Elect for one year
PRESIDENT-ELECT	One-year term for 2019
TREASURER	One-year term for 2019
DIRECTOR	Three-year term January 2019 – December 2021
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We urge you to speak with the current Board members to obtain a first-hand perspective on the positions. Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next 1-3 years as well as how you can contribute to the development of the association.

Time and Financial Considerations for DAR Officers and Directors

- Each Officer or Director is expected to become a contributor to the “True Cost of Doing Business” Level of Realtor Action Fund (\$148 per year 2018)**

Meetings:

- Monthly meetings of the Board of Directors
- Conference Calls for updates on programs, setting policy, approving committee work
- Officer and/or appointed CAR State Directors shall attend State Meetings
- President may be required to attend National Realtor Business meetings
- Meet the Candidates, Quarterly Broker Meeting, Membership Meetings, Strategic Planning meetings, Leadership Training, etc.
- Treasurer to chair the Budget and Finance committee

Other Commitments:

Agree to sign and abide by a Director's Conflict of Interest Statement, including a Director's Code of Conduct Statement.

Travel Cost reimbursements: As approved by the Board of Directors at the beginning of each year.

Delta Association of REALTORS®

Appendix “A” to Policy Manual QUALIFICATIONS FOR ELECTION AS AN OFFICER OR DIRECTOR

General Requirements for Officers and Directors:

(a) Nominees for the position of Officer or Director shall meet the following minimum eligibility criteria:

- 1) Possess a current, valid California Real Estate license.
- 2) Be a REALTOR® member in good standing of the Delta A.O.R. for at least one year, whose financial obligations to the Delta A.O.R. are paid in full and whose dues are current.
- 3) Be of sound professional character conducting business in compliance with the NAR Code of Ethics. All final findings of NAR Code of Ethics violations and violations of other membership duties in this or any other association of REALTORS® within the past three years, and any unsatisfied discipline pending at the A.O.R. shall be taken into consideration when determining qualifications.
- 4) Not serve concurrently as an Officer or Director of another local or regional Board/Association of REALTORS®. State and National Association service excluded.
- 5) Shall have served as an active committee member of a standing committee of Delta A.O.R for at least one year.

Standing Committees include:

Business Tech & MLS	Local Government Relations	Bylaws, Rules & Regulations
Education	Grievance	Membership
Budget & Finance	DRCSF (Foundation)	YPN
Executive	Ethics & Pro Standards	Strategic Planning

- 6) Meet other requirements as may be established, as policy by the Board of Directors.

(b) President-Elect Any person nominated for President-Elect must:

- 1) Have been a REALTOR® member of the A.O.R. for two years immediately

preceding nomination, and

2) Have completed two years of uninterrupted service as a Delta A.O.R. Director prior to taking office as President-Elect. The President-Elect shall automatically succeed to the Office of President. □

(c) Treasurer. Any person nominated for Treasurer must:

1) Have been a REALTOR® member of the Delta A.O.R. for two years

2) Have completed any one year of uninterrupted service as a Director or Officer prior to taking office as Treasurer, and

3) Have at least one year of prior experience on the Budget and Finance Committee of the Delta A.O.R. prior to taking office as Treasurer.

* No more than three Directors, including elected Officers, from any one office shall be elected to serve on the Board of Directors at any one time. For the purposes of this policy, “any one office” shall be defined as having the same responsible broker also referred to as the Designated Broker.

Job Descriptions:

President-Elect

The President Elect is an Officer of the Board of Directors and on the Executive Committee. The President Elect attends monthly meetings for Executive Committee and Board of Directors along with any other committees they may be on. In addition, the President-Elect attends meetings for Region 5 of California, California Association of Realtors (CAR), and National Association of Realtors (NAR). President-Elect assumes the role of president if the President is unable to complete their term. President-Elect automatically moves to President following the completion of their term as President-Elect.

Treasurer

The Treasurer is an Officer of the Board of Directors and on the Executive Committee. The Treasurer is the Chairperson of the Budget and Finance Committee. The duties include monthly Budget and Finance Committee meetings as well as monthly Executive Committee and Board of Director meetings. The Treasurer, along with the Budget and Finance committee, reviews the annual budget and prepares the projected budget for the following year for the Board of Directors to approve. The Treasurer gives a monthly report to the Board of Directors.

Director

The Delta Board of Directors is responsible for governing the association through the authority granted in the articles of incorporation and bylaws. Directors review and develop policy and positions. The Directors set the course for the Association well into the future by use of a Strategic Plan, and our Mission and Vision. Directors are responsible for the reviewing finances and resources of the Association. Additionally, the Board oversees the Association Executive Officer. The Board of Directors has 5 Officers, 9 elected Directors and 1 Director from the Foundation. Directors attend monthly meetings as well as any committee meetings or additional meetings necessary.

Application for consideration as an Officer or Director 2019

Please print or type and return to: Delta Association of REALTORS® 3428 Hillcrest Ave, Suite 200, Antioch, CA 94531, Phone (925)757-8283, Fax: (925) 757-8393, email: CEO@deltaaor.com.

Submit the following no later than 4:30 pm, April 30, 2018:

1. **Board Application**
2. **Candidate Statement – 250 words or less**
3. **Digital photo for website**
4. **Note: Please limit the candidate statement to 250 words. Above 3 documents must be submitted to be considered.**

Copies of the application and your candidate statement will be distributed to the election committee to aid in understanding how you would like to contribute to the association.

Name _____ Company _____

Business Address _____

Cell Phone _____ Office Phone _____

Would like to be considered for: **CHOOSE ONLY ONE**

Member -Board of Directors Treasurer President-Elect

DRE Licensed since _____ DAR Member since _____

Circle one: Broker Broker-Associate Salesperson License

License Expiration Date: _____

Email Address _____

Have you received any NAR Code of Ethics violations and/or violations of other membership duties in this or any other Association of REALTORS® within the past three years? _____ No _____ Yes

If yes: Please provide details on separate sheet.

Are there any unsatisfied disciplinary actions pending at the DAR?

_____ No _____ Yes

Briefly explain why you are interested in serving on the Board of Directors:

Briefly outline the specific skills you bring, or contributions you hope to make, to the Board:

Briefly describe what REALTOR® Designations you hold, your academic, professional background and other relevant experiences:

Prior or current service on DAR Board of Directors:

Prior or current service on DAR Committees:

Prior service on any other REALTOR® Associations or boards:

Prior or current service on any other REALTOR® organization (i.e. WCR, CRS, GRI etc.) :

Prior or current service to the California Association of REALTORS®:

Prior or current service to the National Association of REALTORS®:

Service to your Community:

You are required to submit a digital photo and a candidate statement of no more than 250 words.

By signing below, I certify that, to the best of my knowledge, the foregoing information is true. If nominated and subsequently elected, I agree to serve in the position for which I am applying. I further agree to abide by the Director's Conflict of Interest statement, including a Director's Code of Conduct Statement.

Delta Association of Realtors is authorized to publish the attached Candidate Statement and digital photo.

*Applicants must be members of the Delta Association of REALTORS® in good standing and are expected to contribute to the “Cost of Doing Business” Level of the Realtor Action Fund (\$148 for 2018) each year during their service as an Officer or Director. This application must be submitted no later than **4:30 p.m., April 30, 2018.***

Date _____ Signature _____